

Government of the People's Republic of Bangladesh  
**Ministry of Industries, Foreign Training Wing**  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No: 36.00.0000.052.25.025.15-

Dated: 03.01.2018

Chief Accounts Officer  
Ministry of Industries  
CGA Bhaban, Segunbagicha  
Dhaka.

**Subject : Permission to participate in the "Training of Trainers on Lean Manufacturing for SMEs" to be held in Islamabad, Pakistan from 26 February to 02 March, 2018.**

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Md. Akibul Haque**, Research Officer, National Productivity Organization [NPO], Dhaka to participate in the **"Training of Trainers on Lean Manufacturing for SMEs" to be held in Islamabad, Pakistan from 26 February to 02 March, 2018** (excluding transit and travel time) under the terms and conditions mentioned below :

- a. In this connection all expenses will be borne by Asian Productivity Organization (APO). Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by NPO (if not provided by APO).
  - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c. He will not be allowed to draw his pay and allowances in foreign currency.
  - d. He will not be allowed to extend his stay abroad beyond the permitted time.
  - e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,



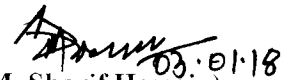
(A.Z.M. Sharif Hossain)  
Senior Assistant Secretary  
Phone: 9551410  
e-mail: dsfortr@moind.gov.bd

No: 36.00.0000.052.25.025.15- 06/1(12)

Dated: 03.01.2018

**Copy for kind information & necessary action :**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
03. Embassy/High Commission of Bangladesh to Pakistan (by diplomatic bag).
04. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
05. Director General, Department of Immigration & Passport, Dhaka.
06. Director, National Productivity Organization (NPO), Dhaka
07. P.S. to Secretary, Ministry of Industries, Dhaka.
- ✓ 08. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. Mr. Md. Akibul Haque, Research Officer, NPO, Dhaka.
12. Office Copy.



(A.Z.M. Sharif Hossain)  
Senior Assistant Secretary