

Government of the People's Republic of Bangladesh  
**Foreign Training Section, Ministry of Industries**  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No. 36.00.0000.052.25.044.18-

Dated: 12 June, 2018

To: Chief Accounts Officer  
Ministry of Industries  
CGA Bhaban, Segunbagicha  
Dhaka.

**Subject : Permission to participate in the "International Forum on Public-sector Productivity" to be held in Sri Lanka from July 02 to 04, 2018.**

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of **Mr. Md. Rafiqul Islam**, Committee Officer (Assistant Secretary), Committee-6, Parliament Secretariat, Dhaka and **Mr. Md. Razu Ahammed**, Research Officer, National Productivity Organization [NPO], Dhaka to participate in the "**International Forum on Public-sector Productivity**" to be held in Sri Lanka from July 02 to 04, 2018(excluding transit and travel time) under the following terms and conditions:

- a. In this connection all expenses will be borne by Asian Productivity Organization (APO). Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by Parliament Secretariat/NPO (if not provided by APO).
  - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c. He will not be allowed to draw his pay and allowances in foreign currency.
  - d. He will not be allowed to extend his stay abroad beyond the permitted time.
  - e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

  
(Mir Khairul Alam)

Deputy Secretary

Phone: 9563582

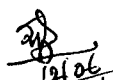
e-mail: dsfortr@moind.gov.bd

No. 36.00.0000.052.25.044.18-264/1(14)

Dated: 12 June, 2018

**Copy for kind information & necessary action :**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Senior Secretary, National Parliament Secretariat, National Parliament Bhaban, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
04. Embassy/High Commission of Bangladesh to Sri Lanka (by diplomatic bag).
05. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
06. Director General, Department of Immigration & Passport, Dhaka.
07. Director, National Productivity Organization (NPO), Dhaka
08. P.S. to Secretary, Ministry of Industries, Dhaka.
09. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
12. Mr. Md. Rafiqul Islam, Committee Officer(Assistant Secretary), Committee-6, Parliament Secretariat, Dhaka.
13. Mr. Md. Razu Ahammed, Research Officer, National Productivity Organization [NPO], Dhaka
14. Office Copy.

  
(Mir Khairul Alam)  
Deputy Secretary