

Government of the People's Republic of Bangladesh  
**Foreign Training Wing**  
**Ministry of Industries**  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No.: 36.00.0000.052.25.021.13-

Dated: 07 February, 2018

**Chief Accounts Officer**  
Ministry of Industries  
CGA Bhaban, Segunbagicha, Dhaka.

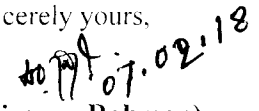
**Subject: Permission to participate in the Study Mission on "Productivity Enhancement through Applications of Industry 4.0 in Japan" to be held in Japan from 06 March to 09 March, 2018.**

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Md. Jashim Uddin Badal**, Deputy Secretary, Ministry of Industries, Dhaka to participate in the **in the Study Mission on "Productivity Enhancement through Applications of Industry 4.0 in Japan" to be held in Japan from 06 March to 09 March, 2018**(excluding transit and travel time) under the terms and conditions mentioned below :

**2. Terms & conditions:**

- a. All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations, if paid by participant at any airport shall be reimbursed by Ministry of Industries.
  - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c. He will not be allowed to draw his pay and allowances in foreign currency.
  - d. He will not be allowed to extend his stay abroad beyond the permitted time.
  - e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days of his return.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

  
(Md. Mizanur Rahman)

Deputy Secretary

Phone: 9563582

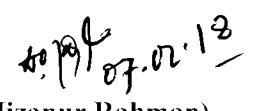
e-mail: dsfortr@moind.gov.bd

No.: 36.00.0000.052.25.021.13- 63/1(15)

Dated: 07 February, 2018

**Copy for kind information & necessary action to (Not according seniority) :**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
03. Embassy/High Commission of Bangladesh to Japan [by diplomatic bag].
04. Additional Secretary(Administration), Ministry of Industries, Dhaka.
05. Director General, Department of Immigration & Passport, Dhaka.
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. Director, NPO, Dhaka.
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Mr. Md. Jashim Uddin Badal, Deputy Secretary, Ministry of Industries, Dhaka.
10. Deputy Secretary (Common service/ Budget), Ministry of Industries, Dhaka.
11. P.S. to Secretary, Ministry of Industries, Dhaka.
- ✓ 12. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
13. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
14. Accounts Officer, Ministry of Industries, Dhaka.
15. Office copy.

  
(Md. Mizanur Rahman)

Deputy Secretary