

Government of the People's Republic of Bangladesh  
Foreign Training Section, Ministry of Industries  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No. 36.00.0000.052.25.010.18--

Dated: 01 July, 2018

To: Chief Accounts Officer  
Ministry of Industries  
CGA Bhaban, Segunbagicha, Dhaka.

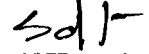
Subject: Permission to participate in the Workshop on "APO Public-sector Leadership" to be held in Manila, Philippines from 06 to 10 August, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of Mr. Md. Abul Khair, Deputy Secretary, Ministry of Industries, Dhaka to participate in the Workshop on "APO Public-sector Leadership" to be held in Manila, Philippines from 06 to 10 August, 2018 (excluding transit and travel time) under the following terms & conditions:

2. **Terms & conditions:**

- a. All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by Ministry of Industries.
  - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c. He will not be allowed to draw his pay and allowances in foreign currency.
  - d. He will not be allowed to extend his stay abroad beyond the permitted time.
  - e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,




(A.Z.M. Sharif Hossain)  
Senior Assistant Secretary  
Phone: 9563582  
e-mail: dsfortr@moind.gov.bd

No. 36.00.0000.052.25.010.18-- 298/1(15)

Dated: 01 July, 2018

**Copy for kind information & necessary action to :**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
03. Embassy/High Commission of Bangladesh to Philippines [by diplomatic bag].
04. Additional Secretary(Administration), Ministry of Industries, Dhaka.
05. Director General, Department of Immigration & Passport, Dhaka.
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Dhaka
08. Director, National Productivity Organization(NPO), Dhaka
09. Mr. Md. Abul Khair, Deputy Secretary, Ministry of Industries, Dhaka.
10. Deputy Secretary (Common service/ Budget), Ministry of Industries, Dhaka.
11. P.S. to Secretary, Ministry of Industries, Dhaka.
12. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
13. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
14. Accounts Officer, Ministry of Industries, Dhaka.
15. Office copy.

  
(A.Z.M. Sharif Hossain)  
Senior Assistant Secretary