

Government of the People's Republic of Bangladesh
Ministry of Industries, Foreign Training Wing
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No: 36.00.0000.052.25.031.17-

Dated: 16.01.2018

Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha
Dhaka.

Subject: **Permission to participate in the "Annual Forum of Development Country Investment Negotiators" to be held in Nairobi, Kenya from 06 February to 11 February, 2018.**

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Md. Aminur Rahman**, Deputy Secretary, Ministry of Industries, Dhaka to participate in the **"Annual Forum of Development Country Investment Negotiators" to be held in Nairobi, Kenya from 06 February to 11 February, 2018** (excluding travel time and transit) under the terms and conditions mentioned below :

2. **Terms & conditions:**

- All expenses in this connection will be borne by International Institute for Sustainable Development(IISD).
- He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
- He will not be allowed to draw his pay and allowances in foreign currency.
- He will not be allowed to extend his stay abroad beyond the permitted time.
- He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,



(A.Z.M. Sharif Hossain)
Senior Assistant Secretary
Phone: 9551410
e-mail: dsfortr@moind.gov.bd

No: 36.00.0000.052.25.031.17- 271(14)

Dated: 16.01.2018

Copy for kind information & necessary action to:

- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Foreign Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
- Embassy/High Commission of Bangladesh in Kenya [by diplomatic bag].
- Additional Secretary(Administration), Ministry of Industries, Dhaka
- P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Mr. Md. Aminur Rahman, Deputy Secretary, Ministry of Industries, Dhaka.
- Deputy Secretary, Common Service/Budget, Ministry of Industries, Dhaka.
- P.S. to Secretary, Ministry of Industries, Dhaka.
- System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- Office Copy.



(A.Z.M. Sharif Hossain)
Senior Assistant Secretary