

Government of the People's Republic of Bangladesh
Ministry of Industries, Foreign Training Wing
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No- 36.00.0000.052.25.036.18-

Dated: 18.01.2018

Director General

Bangladesh Standards Testing Institution (BSTI)
Dhaka.

Subject: Permission to participate in the ISO Regional Workshop on Developing National Standardization Strategies to be held in Colombo, Sri Lanka from 22 to 25 January, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of **Mrs. Nilufa Hoque**, Deputy Director, BSTI, Dhaka and **Mr. Md. Mamun Khaled**, Senior Examiner, BSTI, Dhaka to participate in the **ISO Regional Workshop on Developing National Standardization Strategies to be held in Colombo, Sri Lanka from 22 to 25 January, 2018** (excluding transit and travel time) under the terms and conditions mentioned below :

2. **Terms & conditions :**

- a. In this connection all expenses will be borne by ISO.
- b. While on visit they will be treated as on duty and will receive pay & allowances for this period accordingly.
- c. They will not be allowed to draw their pay and allowances in foreign currency.
- d. They will not be allowed to stay abroad more than the approval period.
- e. They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,



(A.Z.M. Sharif Hossain)

Senior Assistant Secretary

Phone: 9551410


e-mail: dsfortr@moind.gov.bd

No- 36.00.0000.052.25.036.18- 28/1 (12)

Dated: 18.01.2018

Copy for kind information & necessary action to :

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbale).
03. Director General, Department of Immigration & Passport, Dhaka.
04. Embassy/High Commission of Bangladesh in Sri Lanka (By diplomatic bag).
05. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
06. P.S. to Secretary, Ministry of Industries, Dhaka.
07. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Mrs. Nilufa Hoque, Deputy Director, BSTI, Dhaka
11. Mr. Md. Mamun Khaled, Senior Examiner, BSTI, Dhaka
12. Office Copy.


18.01.18
(A.Z.M. Sharif Hossain)
Senior Assistant Secretary