

Government of the People's Republic of Bangladesh
Foreign Training Section, Ministry of Industries
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No. 36.00.0000.052.25.012.18-

Dated: 14 June, 2018

To: **Chief Accounts Officer**
Ministry of Industries,
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Permission to participate in the Seminar on Officials & Business Leaders of Developing Countries Involved in Machinery Industry to be held in Beijing, China from 21 June to 11 July, 2018.

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of **Mr. Muhammad Istiaque Jahan**, System Analyst, Ministry of Industries, Dhaka and **Mr. Mohammad Ashraful Islam**, Deputy Chief Engineer, Bangladesh Steel and Engineering Corporation (BSEC), Dhaka to participate in the **Seminar on Officials & Business Leaders of Developing Countries Involved in Machinery Industry to be held in Beijing, China from 21 June to 11 July, 2018** (excluding transit and travel time) under the following terms and conditions:

2. **Terms & conditions :**

- a. In this connection all expenses will be borne by the Government of the Peoples Republic of China. There will be no financial involvement on the part of the Government of Bangladesh.
 - b. While on visit they will be treated as on duty and will receive pay & allowances for this period accordingly.
 - c. They will not be allowed to draw their pay and allowances in foreign currency.
 - d. They will not be allowed to stay abroad more than the approval period.
 - e. They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,


(A.Z.M. Sharif Hossain)
Senior Assistant Secretary
Phone: 9563582
e-mail: dsfortr@moind.gov.bd

No. 36.00.0000.052.25.012.18- 271/103

Dated: 14 June, 2018

Copy for kind information & necessary action to :

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbale).
03. Embassy/High Commission of Bangladesh in Peoples Republic of China (By diplomatic bag).
04. Director General, Department of Immigration & Passport, Dhaka.
05. Chairman, Bangladesh Steel and Engineering Corporation (BSEC), Dhaka
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. Director, Hazrat Shahjalal International Airport, Dhaka.
08. P.S. to Secretary, Ministry of Industries, Dhaka.
09. Mr. Muhammad Istiaque Jahan, System Analyst, Ministry of Industries, Dhaka
10. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
11. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
12. Mr. Mohammad Ashraful Islam, Deputy Chief Engineer, Bangladesh Steel and Engineering Corporation (BSEC), Dhaka
13. Office Copy.


(A.Z.M. Sharif Hossain)
Senior Assistant Secretary