

Government of the People's Republic of Bangladesh  
Foreign Training Wing, Ministry of Industries  
91, Motijheel C/A, Dhaka.  
www.moind.gov.bd

No.- 36.00.0000.052.25.029.18-

Dated: 30 January, 2018

**Chairman**

Bangladesh Small & Cottage Industries Corporation (BSCIC)  
Dhaka.

**Subject :** Permission to participate in the "32nd Surajkund International Crafts Mela, 2018" to be held in Faridabad, Hariyana, India from 01 February to 04 February, 2018.

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow Mr. Shah Nuruzzaman, General Manager(C.C.), Bangladesh Small & Cottage Industries Corporation (BSCIC), Dhaka and Mrs. Rokeya Begum, Quality control Officer(C.C.) Bangladesh Small & Cottage Industries Corporation (BSCIC), Dhaka to participate in the "32nd Surajkund International Crafts Mela, 2018" to be held in Faridabad, Hariyana, India from 01 February to 04 February, 2018(excluding transit and traveling time) under the terms and conditions mentioned below:

2. **Terms & conditions :**

- a. All expenses in this connection will be borne by BSCIC as per existing Govt. rules & regulations.
- b. They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
- c. They will not be allowed to draw their pay and allowances in foreign currency.
- d. They will not be allowed to extend their stay abroad beyond the permitted time.
- e. They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.

3. This order is issued with the approval from the competent authority.

Sincerely yours,



(Md. Rafiqul Alam)

Assistant Secretary

Phone: 9556970

e-mail: dsfortr@moind.gov.bd

Dated: 30 January, 2018

No.- 36.00.0000.052.25.029.18- 48/1(13)

**Copy for kind information & necessary action to :**

01. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbale).
04. High Commission of Bangladesh to India (By diplomatic bag).
05. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
06. Director General, Department of Immigration & Passport, Dhaka.
07. P.S. to Secretary, Ministry of Industries, Dhaka.
08. System Analyst, Ministry of Industries, Dhaka.
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. Mr. Shah Nuruzzaman, General Manager (C.C.), BSCIC, Dhaka
12. Mrs. Rokeya Begum, Quality control Officer(C.C.), BSCIC, Dhaka
13. Office copy



(Md. Rafiqul Alam)  
Assistant Secretary