

Government of the People's Republic of Bangladesh
Foreign Training Wing, Ministry of Industries
91, Motijheel C/A, Dhaka
www.moind.gov.bd

NO: 36.00.0000.052.025.036.17- 674

Date: 13.12.2017

Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka.

Subject : Permission to visit Saudi Basic Industries Corporation (SABIC), Saudi Arabia from 17 to 22 December, 2017 or nearer possible date to finalize the contract agreement (G2G) to import 3.05 lac Metric Ton Urea fertilizer for the financial year 2018-19.

Dear Sir,

The undersigned is directed to convey the Government's approval to following delegations to visit Saudi Basic Industries Corporation (SABIC), Saudi Arabia from 17 to 22 December, 2017 or 06 (six) days from nearer possible date (excluding transit and travel time) to finalize the contract agreement (G2G) to import 3.05 lac Metric Ton Urea fertilizer for the financial year 2018-19 under the terms and conditions mentioned below:


1. Mr. **Muhammad Abdullah**
Secretary, Ministry of Industries, Dhaka.
2. Mr. **Shah Md. Aminul Haq**
Chairman, Bangladesh Chemical Industries Corporation (BCIC), Dhaka.
3. Mr. **Ziaur Rahman Khan**
Joint Secretary, Ministry of Industries, Dhaka
4. Mr. **Md. Abdul Hye**
Director (Commercial), BCIC, Dhaka.

2. The Government is also pleased to allow Mrs. Afruza Khatun wife of Mr. Muhammad Abdullah, Dr. Sabina Hashem wife of Mr. Shah Md. Aminul Haq, Mrs. Shahina Begum wife of Mr. Ziaur Rahman Khan and Mrs. Anjuman Ara wife of Mr. Md. Abdul Hye to accompany their spouses at their own costs.

3. **Terms & conditions:**

- a. In this connection all expenses will be borne by BCIC as per existing government rules/regulations.
 - b. While on visit they will be treated as on duty and will receive pay & allowances for this period accordingly (Where applicable).
 - c. They will not be allowed to draw their pay and allowances in foreign currency (Where applicable).
 - d. They will not be allowed to stay abroad more than the approval period.
4. This order is issued with the approval of the competent authority.

Sincerely yours,


(A.Z.M. Sharif Hossain)
Senior Assistant Secretary
Phone: 9551410
e-mail: dsfortr@moind.gov.bd


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Copy for kind information & necessary action to:

- 01) Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
- 02) Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- 03) Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- 04) Mr. Muhammad Abdullah, Secretary, Ministry of Industries, Dhaka.
- 05) Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
- 06) Mr. Shah Md. Aminul Haq, Chairman, BCIC, Dhaka.
- 07) Additional Secretary (Administration), Ministry of Industries, Dhaka.
- 08) HE Ambassador, Embassy of Bangladesh to Riyadh, Saudi Arabia. (By diplomatic bag).
- 09) Mr. Ziaur Rahman Khan, Joint Secretary, Ministry of Industries, Dhaka.
- 10) Mr. Md. Abdul Hye, Director (Commercial), BCIC, Dhaka.
- 11) Director General, Department of Immigration & Passport, Dhaka.
- 12) Consul General, Bangladesh consulate office, Jeddah, Saudi Arabia.
- 13) P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- 14) Deputy Secretary (Common Service/Budget), Ministry of Industries, Dhaka.
- 15) P.S. to Secretary, Ministry of Industries, Dhaka.
- 16) System Analyst, Ministry of Industries, Dhaka (With a request to upload in the website of Ministry of Industries).
- 17) Director, Hazrat Shahjalal International Airport, Dhaka.
- 18) Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- 19) Accounts Officer, Ministry of Industries, Dhaka.
- 20) Office copy.


(A.Z.M. Sharif Hossain)
Senior Assistant Secretary