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GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH  
MINISTRY OF LAW AND PARLIAMENTARY AFFAIRS

NOTIFICATION

Dacca, the 31st March, 1979.

No. 197-Pub.—The following Ordinance made by the President of the People's Republic of Bangladesh, on the 31st March, 1979, is hereby published for general information:—

**THE GOVERNMENT EDUCATIONAL AND TRAINING INSTITUTIONS  
(AMENDMENT) ORDINANCE, 1979.**

Ordinance No. XXIV of 1979

AN  
ORDINANCE

*further to amend the Government Educational and Training Institutions Ordinance, 1961.*

WHEREAS it is expedient further to amend the Government Educational and Training Institutions Ordinance, 1961 (E. P. Ord. XXVI of 1961), for the purposes hereinafter appearing;

NOW, THEREFORE, in pursuance of the Proclamations of the 20th August, 1975, and the 8th November, 1975, and in exercise of all powers enabling him in that behalf, the President is pleased to make and promulgate the following Ordinance:—

1. **Short title.**—This Ordinance may be called the Government Educational and Training Institutions (Amendment) Ordinance, 1979.

( 1165 )

Price : 75 Paise.

2. Amendment of section 4, E. P. Ord. XXVI of 1961.—In the Government Educational and Training Institutions Ordinance, 1961 (E. P. Ord. XXVI of 1961), hereinafter referred to as the said Ordinance, in section 4, in subsection (1), for the word “nine” the word “fifteen” shall be substituted.

3. Amendment of section 7, E. P. Ord. XXVI of 1961.—In the said Ordinance, in section 7, in clause (b), in the proviso, for the word “rupees” the word “Taka” shall be substituted.

4. Amendment of section 17, E. P. Ord. XXVI of 1961.—In the said Ordinance, in section 17, the word “Provincial” wherever occurring shall be omitted.

DACCA;  
The 31st March, 1979.

ZIAUR RAHMAN, BU,  
LIEUTENANT GENERAL,  
President.

A. K. TALUKDAR  
Deputy Secretary.

## MINISTRY OF LAW AND PARLIAMENTARY AFFAIRS

### NOTIFICATION

Dacca, the 31st March, 1979.

No. 198-Pub.—The following Ordinance made by the President of the People's Republic of Bangladesh, on the 30th March, 1979, is hereby published for general information:—

### THE ARMED POLICE BATTALIONS ORDINANCE, 1979

Ordinance No. XXV of 1979.

#### AN ORDINANCE

*to provide for the constitution of Armed Police Battalions*

WHEREAS it is expedient to provide for the constitution of Armed Police Battalions and for matters ancillary thereto;

NOW, THEREFORE, in pursuance of the Proclamations of the 20th August, 1975, and the 8th November, 1975, and in exercise of all powers enabling him in that behalf, the President is pleased to make and promulgate the following Ordinance:—

1. Short title and commencement.—(1) This Ordinance may be called the Armed Police Battalions Ordinance, 1979.

(2) It shall come into force on such date as the Government may, by notification in the official Gazette, appoint.

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Friday, August 4, 1961.

PART IIIA - Ordinances promulgated by the Governor of  
East Pakistan  
Government of East Pakistan  
Law Department

East Pakistan Ordinance No. XXVI of 1961.

THE EAST PAKISTAN GOVERNMENT EDUCATIONAL AND  
TRAINING INSTITUTIONS ORDINANCE, 1961.  
AN  
ORDINANCE

to establish Boards of Governors for the Government Educational and Training Institutions in East Pakistan..

WHEREAS it is expedient to establish Boards of Governors for some Government educational and training Institutions in East Pakistan for the efficient administration, control and management thereof;

NOW, THEREFORE, in pursuance of the presidential proclamation of the seventh day of October, 1958, and in exercise of all powers enabling him in that behalf, the Governor of East Pakistan is pleased to make and promulgate the following Ordinance, namely :-

- |   |    |  |
|---|----|--|
| Short title extent, commencement and application. | 1. | (1) This Ordinance may be called the East Pakistan Government Educational and Training Institutions ordinance, 1961.<br>(2) It extends to the whole of East Pakistan<br>(3) It shall come into force at once.<br>(4) It shall apply to such institutions and from such dates as may be notified by the Provincial Government.  |
| Definitions                                       | 2. | In this Ordinance, unless there is anything repugnant in the subject or context, --<br>(a) "Board" mean the Board of Governors of an Institution established under section 3;<br>(b) "Chairman" means the Chairman of the Board;<br>(c) "Institution" means an educational or training institution set up or to be set up, and notified by the Provincial Government Under sub-section (4) of Section 1, and |

includes an establishment or organization attached hereto;

- (d) "Member" means a member of the Board;
- (e) "Prescribed" means prescribed by rules made under this Ordinance; and
- (f) "Principal" means the principal officer in charge of an institution by whatever style he may be designated, (vide amendment ..EP Ordinance No. III of 1962) & includes any officer for the time being performing his functions.

Establishment of a Board.

- 3. (1) The provincial Government may establish a Board of Governors for the efficient management and control of an institution.
- (2) The Board shall be a body corporate and have perpetual succession and a common seal, with power to enter into contract and to acquire and hold property, movable and immovable, and shall, by its corporate name, sue and be sued.

Constitution of the Board

- 4. (1) The Board shall consist of not more than nine members to be appointed by the Governor of East Pakistan; and the number of official members and non-official members shall be in such proportion as may be fixed by the Governor.
- (2) One of the members shall be appointed by the Governor of East Pakistan to be the Chairman of the Board.
- (3) Official members, if any, shall be appointed by designation;
- (4) Non-official members, if any, shall hold office for a period of 3 years and shall be eligible for re-appointment.
- (5) The Principal shall be the Secretary of the Board.

Removal of members.

- 5. The Governor of East Pakistan may remove any member before the expiry of his term of office without assigning any reason therefor.

Meetings of the Board

- 6. The meetings of the Board shall be held at such times, in such places and in accordance with such procedure as may be prescribed.

General powers  
of the Board

7. Subject to other provisions of this Ordinance, the Board shall have full power to administer, control and manage an institution and, in particular, in respect of the following matters:

(a) to acquire and dispose of property and generally to enter into contracts in conformity with the purposes of this Ordinance;

(b) to recruit and to determine the terms and conditions of service of the Principal and other members of the staff of the institution, and all other officers and employees of the Board;

Provided that, in determining the terms and conditions of service in relation to any post carrying a salary of more than five hundred rupees per mensem, the previous sanction of the provincial Government shall be necessary;

(c) to formulate the budget of the institution for approval of the provincial Government;

(d) to set up an Executive Committee and such other Standing Committees as may, from time to time, be required for carrying out the purposes of this Ordinance;

(e) to delegate powers to the Chairman, the Executive Committee, any Standing Committee, the Principal, or other staff of the institution and other officers and employees of the Board; and

(f) to frame, subject to the approval of the Provincial Government, regulations for the conduct of business of the Board.

Provisions  
regarding  
staff

8. Any person serving, in connection with the affairs of the province, in an institution in any capacity immediately before the date notified under sub-section (4) of section 1, may be transferred by the provincial Government for service under the Board on such terms and conditions as the Provincial Government may determine;

Provided that such terms and conditions shall not be less favorable than those which would have been admissible to him if he had not been so transferred; and no such person shall be dismissed, removed from service or reduced in rank by an authority subordinate to that by which he was appointed.

Property

9. All property, movable or immovable, vesting in the provincial Government in connection with the affairs of the institution immediately before the date notified under sub-section (4) of section 1,

shall vest in the Board with effect from the said date; and in the event of the provincial Government rescinding the notification made under sub-section (4) of section 1, the property vesting in the Board shall stand transferred to the provincial Government.

- |                              |     |   |
|------------------------------|-----|---|
| Board Fund                   | 10. | <p>(1) There shall be a fund to be known as Board Fund vested in the Board.</p> <p>(2) The Board Fund shall consist of-</p> <ul style="list-style-type: none"><li>(a) Grants-in-aid made by the Provincial Govt;</li><li>(b) loans obtained from Government;</li><li>(c) loans raised by the Board with the general or special sanction of the Provincial Govt;</li><li>(d) foreign aid and loan obtained by the Board with the sanction of and on terms and conditions approved by the Provincial Government: and</li><li>(e) fees and other sums receives by the Board.</li></ul> <p>(3) All moneys at the credit of the Board shall be kept in such custody as may be prescribed.</p> <p>(4) The Board Fund shall be utilised by the Board in connection with its functions under this Ordinance including the payment of salaries and other remunerations of the Principal and staff of the institution and of officers and employees appointed under this Ordinance.</p> |
| Maintenance of accounts.     | 11. | <p>The Board shall maintain its accounts in such form and manner as may be prescribed.</p>  |
| Annual financial statements. | 12. | <p>The Board shall submit a statement of estimated receipts and expenditures in respect of the next financial year to the Provincial Government for Approval at such time and in such manner as may be prescribed, and shall give effect to any modifications made therein by the Provincial Government.</p>  |
| Returns and statements.      | 13. | <p>(1) As soon as may be, after the close of every financial year but not later than the last day of September next following, the Board shall submit to the provincial Government for approval a report on the conduct of the affairs of the Board for that year.</p>  |

- (2) The Provincial Government may require the Board to furnish-
  - (a) any return, statement estimate statistics or other information or report regarding any matter under the administration, control or management of the Board, or
  - (b) a copy of any document in the custody of the Board, and the Board shall comply with every such requisition.

Audit

14. (1) The accounts of the Board shall be audited in such manner as may be prescribed.
- (2) Copies of the Audit Report shall be sent to the Board and, with the comments of the Board, to the provincial Government.
- (3) The Board shall carry out any directive issued by the Provincial Government for rectification of an audit objection.

Chairman  
members &  
employees to be  
public servant.

15. The Chairman and members of the Board, the members of the Executive Committee and the Standing Committees constituted under this Ordinance, and the officers and employees appointed under this ordinance shall, when acting or purporting to act in pursuance of the provisions of this ordinance, be deemed to be public servants with the meaning of section 21 of the Pakistan Penal Code, 1860.

Indemnity

16. No suit, prosecution or legal proceeding shall lie against the Board, Chairman, members or officers and employees of the Board or institution in respect of anything done or intended to be done, in good faith, under this Ordinance.

Power to make  
rules

17. (1) The Provincial Government may make rules for carrying out the purposes of this Ordinance.
- (2) In particular, and without prejudice to the generality of the foregoing powers, such rules may provide for all or any of the following matters, namely:
  - (a) the terms and conditions on which Government servants may be transferred to the Board,

- (b) The frequency of meetings of the Board and the procedure that shall be followed at such meetings;
- (c) the forms and registers for keeping the accounts;
- (d) the manner in which, and the time at which, the Annual Financial Statement shall be submitted to the provincial Government for approval;
- (e) the returns, statements, estimates, statistics, information or reports which may be submitted to the provincial Government;
- (f) the manner in which the accounts of the Board shall be audited;
- (g) the custody in which the Board Fund shall be kept; and
- (h) any other matter required under the provisions of this ordinance to be prescribed.

Regulations. 18. The Board may, subject to the previous approval of the provincial Government, make regulations, not inconsistent with the provisions of this Ordinance and the rules made thereunder, to provide for all matters for which provision is necessary or expedient for carrying out the purposes of this ordinance.

DACCA  
The 31st January, 1961.

S. H. RAZA  
Governor of East Pakistan  
by order of the Governor,  
M.H. ALI,  
Secretary to the Govt. of East Pakistan.



# REGULATIONS

In exercise of the powers conferred by section 18 of the East Pakistan Government, Educational and Training Institutions Ordinance, 1961 (East Pakistan Ordinance No. XXVI of 1961) Read with Labour and Social Welfare Department, Government of East Pakistan, Notifications No. S-1/IE/41/69/74 and No. S-1/IE-41/95 both dated 28.01.1970, the Board of Governors of the East Pakistan Management Development Centre is pleased to make the following Regulations: namely:-

## SHORT TITTLE AND COMMENCEMENT :

1. i) These Regulations may be called the East Pakistan Management Development Centre, Dhaka; Regulations, 1970.
- ii) They shall come into force with effect from 1st of July, 1970.

## DEFINITIONS:

2. In these Regulations, unless there is anything repugnant in the subject or content:
  - i) "Centre" means the E. P. Management Development Centre, Dhaka.
  - ii) "Ordinance" means E. P. Government Educational and Training Institutions Ordinance, 1961 (East Pakistan Ordinance No. XXIV of 1976)
  - iii) "Chairman" means Chairman of the Board.
  - iv) "Member-Secretary" means the Member Secretary of the Board of Governors.
  - v) "Executive Director" means the Head of the Centre as per definition of "Principal" in the Ordinance under para 2 (f).
  - vi) "Administrative Officer" means the Administrative Officer of the E. P. Management Development Centre, Dhaka. or any other officer for the

time being performing the duties of the said officer under the order of the competent authority.

- vii) "Board Fund" means the Board Fund vesting in the Board of Governors as provided for in section 10 of the Ordinance; and
- viii) All words and expressions used in the regulations shall have the same meanings as assigned to them in the Ordinance.

### **CO-OPTION OF MEMBERS BY COMMITTEES :**

- 3. The board may, while constituting different committees under clause (d) of section 7 of the Ordinance, empower such committees to co-opt any persons for the purpose of carrying in to effect the relevant provisions of the Ordinance.

### **RECRUITMENT TERMS AND CONDITIONS AND TERMS :**

- 4. Recruitment to posts in the Centre shall be made on such terms and conditions as may be determined by the Board.

Provided that, in respect of such matters as are, not specifically so determined, the corresponding service Rules and Regulations of the Government servants concerned will *Mudantis & Mutantis* is apply.

### **RULES OF BUSINESS OF BOARD :**

- 5.
  - i) The meeting of the Board shall be held at least once in every 3 months in the offices of the Centre or in the offices of the Chairman or such other places as may be notified.
  - ii) The meeting shall be convened by the Member-Secretary after prior approval of the Chairman.
  - iii) Five members of the Board shall form the Quorum in any meeting.
  - iv) Each member shall have one vote and in the event of equality of votes the Chairman shall have a casting vote.

- v) In the event of the absence of the Chairman the member duly authorized by the Chairman in writing shall preside over the meeting and in case such authorizations be wanting, the members present shall select a Chairman from them to preside over the meeting.
6. i) The members of the Board other than a salaried officer of Government shall be paid a fee of Rs. 50.00 only per day for attending each meeting of the Board of Governors.
- ii) The members of Executive Committee or any other standing committees as provided for in clause (d) of section 7 of the Ordinance shall be paid such fees for attending meetings of committees as may be determined by the Board of Governors.
7. i) The notice of meeting of the Board with agenda shall be circulated normally at least 7 days before the date fixed for such a meeting.
- ii) Provided that with the permission of the Chairman, items may be added to the agenda at a shorter notice.
- iii) An emergent meeting may be convened by the Chairman at 12 hours notice.
8. i) The proceeding of a meeting of the Board shall not be held invalid merely on the ground that the notice had not been served upon, or received by, any member, provided that the meeting so convened had a quorum.
9. i) The minutes of every meeting of the Board of Governors shall be preserved properly in a securely Bound Register duly typed and these shall be placed at the next meeting for confirmation.
- ii) The Member-Secretary of the Board shall be responsible for carefully and properly recording the minutes of the proceedings and for proper maintenance of records and documents of the meeting.
10. i) The Member-Secretary shall prepare a short note on the items of the agenda and circulate the same among the members before commencement of a meeting.

## BOARD FUND :

11. i) The Board Fund shall be kept in a PL Account or with any scheduled Banks as may be approved by the Board.
- ii) The Executive Director shall operate the Board Fund.
- iii) No payment shall be made except under the orders of the Executive Director.
- iv) All moneys shall be credited for the with on receipt and in no case later than-working days from the date of receipt to the Bank.
- v) At the end of each month the receipt and expenditure entered into the Cash Book shall be compared by the Administrative Officer item by item with the Bank Pass Book and the difference, if any, explained in the foot of the Cash Book. The Executive Director will see the Cash Book on the 3rd day of each month or on the 1st working day after the 3rd if it happens to be holiday or the Executive Director happens to be away or ill.
- vi) A permanent advance of Rs. 1000.00 may be kept with an officer of the Centre duly authorized by the Executive Director.

## POWER OF THE EXECUTIVE DIRECTOR :

12. The Executive Director :
  - a) Shall be the Executive Head of the Centre and shall be responsible for carrying out the decisions of the Board and for the purpose of functioning and administration of the Centre and shall be the appointing authority in respect of posts carrying initial monthly salary of Rs. 500.00 and below, and shall have powers to make appointment on a temporary basis for a period not exceeding 6 months to any post carrying a salary above Rs. 500.00 and to make appointment to ministerial posts for a period not exceeding 1 year;

- b) Shall have powers to sanction contingency Expenditure of non-recurring nature upto Rs. 5000.00 and of recurring nature upto Rs. 500.00 in each case.
- c) Shall have powers to declare stores supplies and unserviceable and arrange their disposal;
- d) Shall be competent to write off losses of all kinds except on account of negligence or fraud not exceeding Rs. 1000.00;
- e) Shall have powers to sanction loans and advance to employees in accordance with the rules made under the Ordinance by the Government subject to the availability of fund.
- f) Shall have powers to draw his T. A. Bills and countersign the T. A. Bills and other Bills of members of the staff of the Centre;
- g) Shall have powers to allow expenditure for making payments etc. the staff of the Centre and for its normal contingencies for the period between the close of the financial year and the passage of the budget;
- h) Shall have powers to appoint or assign to any member of the staff of the Centre to carry on duties of other posts in addition to his own in the interest of the Centre;
- i) Shall have powers to define the sphere of duty of each employee;
- j) Shall have powers to grant honorarium or fee upto Rs. 1000.00 in a year in each case for work done or services rendered in the interest of the Centre;
- k) Shall have powers to grant honorarium or fee to the Guest Speakers and Lecturers/side research agencies at the rate fixed by the Board from time to time;
- l) Shall nominate, in writing, with the approval of Chairman, a senior officer of the Centre to perform the duties of the Executive Director during his temporary absence;

- m) Shall have powers to grant leave of all kinds to officers and employees to the Centre;
- n) Shall where an urgent decision is to be taken, be competent to take such step as is necessary provided that such a decision shall be referred to the next meeting of the Board for confirmation;
- o) Shall have powers, subject to general as well as specific directions of the Board, if any, to approve and execute any contract for and on behalf of the Board;
- p) Shall be responsible for arranging audit of the accounts of the Board Fund by a firm of Chartered Accountants once in every year, and copies of the audit report shall be sent to the Board and with the comments of the Board to the provincial Government.

### POWERS OF THE ADMINISTRATIVE OFFICER :

#### 13. The Administrative Officer :

- a) Shall be the drawing and disbursing officer and should exercise such powers and duties as shall be assigned to him by the Executive Director from time to time.
- b) Shall have powers to sanction contingent & expenditure not exceeding Rs. 50.00 in any one item;
- c) Shall work under general supervision and control of the Executive Director.