

Government of the People's Republic of Bangladesh
Foreign Training Wing, Ministry of Industries
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No: 36.00.0000.052.25.005.15/

Dated: 13.07.2016

Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha
Dhaka.

Subject: Permission to participate in the International Conference on Public-sector Productivity to be held in Kuala Lumpur, Malaysia during 09-11 August, 2016.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow Mr. Abul Kashem, Joint Secretary, Ministry of Industries, Dhaka, Mr. Ajit Kumar Paul FCA, Director (Joint Secretary), National Productivity Organization (NPO), Dhaka and Mr. Pratul Kumar Saha, Deputy Secretary, Ministry of Industries, Dhaka to participate in the International Conference on Public-sector Productivity to be held in Kuala Lumpur, Malaysia during 09-11 August, 2016 (excluding travel time and transit) under the terms and conditions mentioned below :

2. Terms & conditions:

- All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participants at any airport shall be reimbursed by Ministry of Industries/NPO.
- They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
- They will not be allowed to draw their pay and allowances in foreign currency.
- They will not be allowed to extend their stay abroad beyond the permitted time.
- They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.

- This order is issued with the approval of the competent authority.

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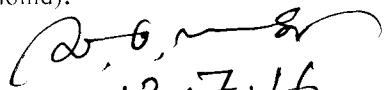
(Dr. Md. Abdul Karim)
Deputy Secretary
Phone: 9551893
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dsfortr@moind.gov.bd

No: 36.00.0000.052.25.005.15/ 334/1(15)

Dated: 13.07.2016

Copy for kind information & necessary action to:

- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
- Embassy/High Commission of Bangladesh in Malaysia [by diplomatic bag].
- Director General, Department of Immigration & Passport, Dhaka.
- Mr. Abul Kashem, Joint Secretary, Ministry of Industries, Dhaka
- Mr. Ajit Kumar Paul FCA, Director (Joint Secretary), National Productivity Organization (NPO), Dhaka
- P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- Mr. Pratul Kumar Saha, Deputy Secretary, Ministry of Industries, Dhaka
- Deputy Secretary [Common service/Budget], Ministry of Industries, Dhaka.
- P.S. to Senior Secretary, Ministry of Industries, Dhaka.
- ✓ System Analyst, Ministry of Industries, Dhaka (To publish in the website of moind).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- Office Copy.


13.7.16
(Dr. Md. Abdul Karim)
Deputy Secretary