

Government of the people's Republic of Bangladesh  
Foreign Training Wing, Ministry of Industries  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No: 36.00.0000.052.25.012.16-

Dated: 09.10.2016

Chief Accounts Officer  
Ministry of Industries  
CGA Bhaban, Segunbagicha, Dhaka.

**Subject:** Permission to participate in the WIPO Correspondence-Training to be held in Singapore during 10-14 October, 2016.

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow the following officers to participate in the WIPO Correspondence-Training to be held in Singapore during 10-14 October, 2016 (excluding transit and travel time) under the terms conditions mentioned below:

1. Mr.Md. Ashaduzzaman Sarker,  
System Analyst, Department of Patents, Designs and Trademarks (DPDT), Dhaka
2. Mr. Mohammad Noor Hossain,  
Programmer, Department of Patents, Designs and Trademarks (DPDT), Dhaka
3. Mr. Mahadi Hasan,  
Examiner (Member of IT Project team), DPDT, Dhaka

**2. Terms & conditions:**

- a) All expenses in this connection will be borne by World Intellectual Property Organization (WIPO). There will be no financial involvement on the part of the DPDT or Government of Bangladesh.
  - b) They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - c) They will not be allowed to draw their pay and allowances in foreign currency.
  - d) They will not be allowed to extend their stay abroad beyond the permitted time.
  - e) They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

*sd-*  
(Dr. Md. Abdul Karim)  
Deputy Secretary  
Phone: 9551893  
Mob : 01713173775  
e-mail: [dsfortr@moind.gov.bd](mailto:dsfortr@moind.gov.bd)

No: 36.00.0000.052.25.012.16- 516/1(14)

Dated: 09.10.2016

**Copy for kind information & necessary action to:**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbal).
03. Embassy/High Commission of Bangladesh to Singapore (by diplomatic bag).
04. Director General, Department of Immigration & Passport, Dhaka.
05. Registrar, Department of Patents, Designs and Trademarks (DPDT), Dhaka.
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. P.S. to Senior Secretary, Ministry of Industries, Dhaka.
08. System Analyst, Ministry of Industries, Dhaka (with the request to publish in the website of moind).
09. Mr.Md. Ashaduzzaman Sarker, System Analyst, Department of Patents, Designs and Trademarks (DPDT), Dhaka
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
12. Mr. Mohammad Noor Hossain, Programmer, Department of Patents, Designs and Trademarks (DPDT), Dhaka
13. Mr. Mahadi Hasan, Examiner, Department of Patents, Designs and Trademarks (DPDT), Dhaka
14. Office copy.

*sd-*  
(Dr. Md. Abdul Karim)  
Deputy Secretary