

Government of the People's Republic of Bangladesh
Ministry of Industries, Foreign Training Wing
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No- 36.00.0000.052.25.007.15 -

Dated: 10.10.2016

Director General
Bangladesh Standards Testing Institution (BSTI)
Dhaka.

Subject: Permission to participate in the "SAARC-PTB Fifth Coordination Meeting on Regional Cooperation in Metrology" to be held in Bhutan during 13-14 October, 2016.

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow Mr. Md. Altab Hussain, Deputy Director, BSTI, Dhaka to participate in the "SAARC-PTB Fifth Coordination Meeting on Regional Cooperation in Metrology" to be held in Bhutan during 13-14 October, 2016 (excluding transit and traveling time) under the terms and conditions mentioned below:

2. **Terms & conditions :**

- a. All expenses in this connection will be borne by PTB. There will be no financial involvement on the part of the Government of Bangladesh or BSTI.
 - b. He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
 - c. He will not be allowed to draw his pay and allowances in foreign currency.
 - d. He will not be allowed to extend his stay abroad beyond the permitted time.
 - e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

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(Dr. Md. Abdul Karim)

Deputy Secretary

Phone: 9551893

e-mail: dsfortr@moind.gov.bd

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Copy for kind information & necessary action to :

01. Principal Secretary, Prime Minister's office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
03. Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbale).
04. Director General, Department of Immigration & Passport, Dhaka.
05. Embassy/High Commission of Bangladesh in Bhutan (By diplomatic bag).
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. P.S. to Senior Secretary, Ministry of Industries, Dhaka.
08. System Analyst, Ministry of Industries, Dhaka. (to publish in the website of Moind).
09. Director, Hazrat Shahjalal International Airport, Dhaka.
10. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
11. Mr. Md. Altab Hussain, Deputy Director, BSTI, Dhaka
13. Office Copy.

Dr. Md. Abdul Karim
10.10.16
(Dr. Md. Abdul Karim)
Deputy Secretary