

Government of the People's Republic of Bangladesh  
Foreign Training Wing, Ministry of Industries  
91, Motijheel C/A, Dhaka.  
[www.moind.gov.bd](http://www.moind.gov.bd)

No: 36.00.0000.052.25.005.15-

Dated: 06.10.2016

Chief Accounts Officer  
Ministry of Industries  
CGA Bhaban, Segunbagicha  
Dhaka.

**Subject:** Permission to participate in the International Conference on Innovations and Applications of New Technologies to Improve Productivity to be held in Srilanka during 12-14 October, 2016.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow Mr. Abul Khair, Deputy Secretary, Ministry of Industries, Dhaka, Mr. Md. Humayun Kabir, Deputy Secretary, Ministry of Industries, Dhaka and Mr. Md. Faizullah Khan, Chairman, Progoti Systems Limited, Dhaka to participate in the International Conference on Innovations and Applications of New Technologies to Improve Productivity to be held in Srilanka during 12-14 October, 2016 (excluding travel time and transit) under the terms and conditions mentioned below :

**2. Terms & conditions:**

- All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by Ministry of Industries (where applicable).
- They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly (where applicable).
- They will not be allowed to draw their pay and allowances in foreign currency (where applicable).
- They will not be allowed to extend their stay abroad beyond the permitted time.
- They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.

3. This order is issued with the approval of the competent authority.

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(Dr. Md. Abdul Karim)  
Deputy Secretary  
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No: 36.00.0000.052.25.005.15- 513/1115

Dated: 06.10.2016

**Copy for kind information & necessary action to:**

- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
- Embassy/High Commission of Bangladesh in Srilanka [by diplomatic bag].
- Director General, Department of Immigration & Passport, Dhaka.
- P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- Mr. Md. Humayun Kabir, Deputy Secretary, Ministry of Industries, Dhaka
- Mr. Abul Khair, Deputy Secretary, Ministry of Industries, Dhaka.
- Deputy Secretary [Common service/Budget], Ministry of Industries, Dhaka.
- P.S. to Senior Secretary, Ministry of Industries, Dhaka.
- System Analyst, Ministry of Industries, Dhaka (To publish in the website of moind).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- Mr. Md. Faizullah Khan, Chairman, Progoti Systems Limited, Dhaka
- Office Copy.

*Dr. Md. Abdul Karim*  
06.10.16  
(Dr. Md. Abdul Karim)  
Deputy Secretary