

Foreign Training Section, Ministry of Industries
91, Motijheel Commercial Area, Dhaka-1000.
www.moind.gov.bd

No: 36.00.0000.052.25.040.18-120

Dated: 27 February, 2020

Chief Accounts and Finance Officer
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Permission to participate in "The Seventy-seventh (27th extraordinary) session of WIPO Coordination Committee" to be held in Geneva, Switzerland from 04-05 March, 2020.

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Mohammad Salauddin**, Joint Secretary and Registrar (Additional Charge), Department of Patents, Designs and Trademarks (DPDT), Dhaka to participate in "The Seventy-seventh (27th extraordinary) session of WIPO Coordination Committee" to be held in Geneva, Switzerland from 04-05 March, 2020 (excluding transit and travel time) under the terms & conditions mentioned below:

2. Terms & conditions:

- a) All expenses in this connection will be borne by DPDT.
- b) He will be treated as on duty during the tour & transit and will receive pay and allowances for this period accordingly.
- c) He will not be allowed to draw his pay and allowances in foreign currency.
- d) He will not be allowed to extend his stay abroad beyond the permitted time.
- e) He will have to submit a concise report (1-2 pages) after returning from abroad to the Secretary, Ministry of Industries within **seven days** in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,




(Nilufar Jesmin Khan)
Senior Assistant Secretary
Phone: +88 02 9551410
e-mail: sasfortr@moind.gov.bd

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Copy for kind information & necessary action to:

01. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
02. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbal).
03. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
04. Embassy of Bangladesh in Switzerland (by diplomatic bag).
05. **Mr. Mohammad Salauddin**, Joint Secretary and Registrar (Additional Charge), Department of Patents, Designs and Trademarks (DPDT), Dhaka.
06. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
07. P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
08. Director General, Department of Immigration & Passport, Dhaka.
09. P.S. to Secretary, Ministry of Industries, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
12. System Analyst, Ministry of Industries, Dhaka (with the request to upload in the website of MoIN).
13. Office copy.



27.02.2020
(Nilufar Jesmin Khan)
Senior Assistant Secretary