

Foreign Training Section, Ministry of Industries
91, Motijheel Commercial Area, Dhaka-1000.
www.moind.gov.bd

No: 36.00.0000.052.25.041.18-

Dated: 09 February 2020

Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Permission to participate in the "WIPO-PRV Training Program on Intellectual Property and Genetic Resources" to be held in Sweden and Switzerland.

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Ms. Ferdousi Begum**, Deputy Secretary, Ministry of Industries and **Mr. Md. Habibur Rahman**, Examiner (Patents), Department of Patents, Designs & Trademarks to participate in the "WIPO-PRV Training Program on Intellectual Property and Genetic Resources" to be held in Stockholm, Sweden from 20 April-03 May, 2020 and in Basel and Geneva, Switzerland from 04-08 May, 2020 (excluding transit and travel time) under the terms & conditions mentioned below:

2. Terms & conditions:

- All expenses in this connection will be borne by WIPO. There will be no financial involvement on the part of the DPDT or Government of Bangladesh.
- They will be treated as on duty during the tour & transit and will receive pay and allowances for this period accordingly.
- They will not be allowed to draw their pay and allowances in foreign currency.
- They will not be allowed to extend their stay abroad beyond the permitted time.
- They will have to submit a concise report (1-2 pages) after returning from abroad to the Secretary, Ministry of Industries within **seven days** in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,



(Mohammad Jahangir Alam)

Assistant Secretary

Phone: +88 02 9551410

e-mail: sasfortr@moind.gov.bd

No: 36.00.0000.052.25.041.18-77

Dated: 09 February 2020

Copy for kind information & necessary action to (Note on the base of Seniority):

- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbal).
- Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Registrar, Department of Patents, Designs and Trademarks (DPDT), Dhaka.
- Director General, Department of Immigration & Passport, Dhaka.
- Embassy/High Commission of Bangladesh in Sweden/Switzerland (by diplomatic bag).
- Ms. Ferdousi Begum**, Deputy Secretary, Ministry of Industries.
- P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
- P.S. to Secretary, Ministry of Industries, Dhaka.
- System Analyst, Ministry of Industries, Dhaka (with the request to upload in the website of MoIN).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- Mr. Md. Habibur Rahman**, Examiner (Patents), Department of Patents, Designs & Trademarks (DPDT), Dhaka.
- Office copy.



09.02.2020
(Mohammad Jahangir Alam)
Assistant Secretary