

Government of the People's Republic of Bangladesh  
**Ministry of Industries, Foreign Training Wing**  
91, Motijheel C/A. Dhaka.  
www.moind.gov.bd

No- 36.00.0000.052.25.022.15/

Dated: 25.10.2016

Director General  
Bangladesh Standards & Testing Institution (BSTI)  
Dhaka.

**Subject:** Permission to Participate in the "Train-The Trainer Course Verification of Non-automatic Weighting Instruments" to be held in Kuala Lumpur, Malaysia during 28 November-01 December, 2016

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow Mr. **Mafiz Uddin Ahmed**, Assistant Director, BSTI, Dhaka and Mr. **Md. Abdullah Al Mamun**, Senior Examiner, BSTI, Dhaka to Participate in the "Train-The Trainer Course Verification of Non-automatic Weighting Instruments" to be held in Kuala Lumpur, Malaysia during 28 November-01 December, 2016 (excluding transit and traveling time) under the terms and conditions mentioned below:

2. **Terms & conditions :**

- All expenses in this connection will be borne by MEDIA Project, PTB. There will be no financial involvement on the part of the Government of Bangladesh or BSTI.
  - They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
  - They will not be allowed to draw their pay and allowances in foreign currency.
  - They will not be allowed to extend their stay abroad beyond the permitted time.
  - They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

Sincerely yours,

*sd-*  
(Dr. Md. Abdul Karim)  
Deputy Secretary  
Phone: 9551893  
e-mail: dsfortr@moind.gov.bd

No- 36.00.0000.052.25.022.15/ 541/1(12)

Dated: 25.10.2016

**Copy for kind information & necessary action to :**

01. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Secretary, Ministry of Foreign Affairs, Dhaka (With the request to take necessary action for issuing Note Verbal.)
03. Director General, Department of Immigration & Passport, Dhaka.
04. Embassy/High Commission of Bangladesh in Malaysia (By diplomatic bag).
05. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
06. P.S. to Senior Secretary, Ministry of Industries, Dhaka.
07. System Analyst, Ministry of Industries, Dhaka (to publish in the website of Moind).
08. Director, Hazrat Shahjalal International Airport, Dhaka.
09. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
10. Mr. **Mafiz Uddin Ahmed**, Assistant Director, BSTI, Dhaka
11. Mr. **Md. Abdullah Al Mamun**, Senior Examiner, BSTI, Dhaka
12. Office Copy.

*Dr. Md. Abdul Karim*  
25.10.16  
(Dr. Md. Abdul Karim)  
Deputy Secretary