Government of the People's Republic of Bangladesh
Foreign Training Wing, Ministry of Industries
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No: 36.00.0000.052.25.033.18- **Dated: 26 November, 2018**

To: **Chief Accounts Officer**
Ministry of Industries
CGA Bhaban, Segunbagicha, Dhaka.

Subject: Permission to participate in the program on 'Training of Trainers on Quality Standards for Agricultural Products to Enhance Market Access' to be held in Vientiane, Lao PDR from 10-14 December, 2018.

Dear Sir,

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Md. Omar Faruque**, Manager (Export), Bangladesh Agro Processors Association (BAPA) to participate in the program on **'Training of Trainers on Quality Standards for Agricultural Products to Enhance Market Access' to be held in Vientiane, Lao PDR from 10-14 December, 2018** (excluding travel time and transit) under the terms and conditions mentioned below :

2. **Terms & conditions:**

a. All expenses in this connection will be borne by APO/host country. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by concerned office (if not provided by APO).
b. He will be treated as on duty during the tour & transit and will receive pay and allowances for this period accordingly.
c. He will not be allowed to draw his pay and allowances in foreign currency.
d. He will not be allowed to extend his stay abroad beyond the permitted time.
e. He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within seven days in this regard.

3. This order is issued with the approval of the competent authority

Sincerely yours,
26.11.18
(Nilufar Jesmin Khan)
Senior Assistant Secretary
Phone: 9551410
e-mail: dsfortr@moind.gov.bd

No: 36.00.0000.052.25.033.18- 595 (13) **Dated: 26 November, 2018**

Copy for kind information & necessary action to :

01. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
02. Foreign Secretary, Ministry of Foreign Affairs, Dhaka **(with the request to take necessary action for issuing Note Verbale).**
03. Embassy/High Commission of Bangladesh in Vientiane, Lao PDR [by diplomatic bag].
04. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka
05. Director General, Department of Immigration & Passport, Dhaka.
06. Director, National Productivity Organization, Dhaka.
07. President, Bangladesh Agro Processors Association (BAPA), Flat#D/6, 4/1/A, Sobhanbagh, Dhaka.
08. P.S. to Secretary, Ministry of Industries, Dhaka.
09. System Analyst, Ministry of Industries, Dhaka **(To upload in the website of Ministry of Industries).**
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
12. **Mr. Md. Omar Faruque**, Manager (Export), Bangladesh Agro Processors Association (BAPA), Banoful & Company, 397, Sk Mujib Road, Agrabad, Chattogram, Dhaka.
13. Office Copy.

sd

(Nilufar Jesmin Khan)
Senior Assistant Secretary