

Government of the People's Republic of Bangladesh
Foreign Training Wing, Ministry of Industries
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No: 36.00.0000.052.25.031.13/

Dated: 10.10.2016

To : Chief Accounts Officer
Ministry of Industries/Ministry of Agriculture
CGA Bhaban, Segunbagicha
Dhaka.

Subject : Permission to participate in the 57th Workshop Meeting of Heads of NPOs to be held in Kuala Lumpur, Malaysia during 19-21 October, 2016.

The undersigned is directed to intimate you that the Government of the People's Republic of Bangladesh is pleased to allow Mr. Ajit Kumar Paul FCA, Director & Joint Secretary, National Productivity Organization [NPO], Dhaka and Mr. Md. Mahbulul Islam, Joint Secretary, Ministry of Agriculture, Dhaka to participate in the 57th Workshop Meeting of Heads of NPOs to be held in Kuala Lumpur, Malaysia during 19-21 October, 2016 (excluding transit and travel time) under the terms and conditions mentioned below :

2. Terms & conditions:

- All expenses in this connection will be borne by APO. Travel Tax, Embarkation fee and other fees/taxes payable as per existing rules/regulations if paid by participant at any airport shall be reimbursed by NPO/Ministry of Agriculture (if not provided by APO).
 - They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
 - They will not be allowed to draw their pay and allowances in foreign currency.
 - They will not be allowed to extend their stay abroad beyond the permitted time.
 - They will have to submit a concise report (1-2 pages) in English after returning from abroad to the Senior Secretary, Ministry of Industries within seven days in this regard.
3. This order is issued with the approval of the competent authority.

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(Dr. Md. Abdul Karim)

Deputy Secretary

Phone: 9551893

Email: dsfortr@moind.gov.bd

No: 36.00.0000.052.25.031.13/ 520/1(14)

Dated: 10.10.2016

Copy for kind information & necessary action :

- Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
- Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
- Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
- Embassy/High Commission of Bangladesh to Malaysia [by diplomatic bag].
- Director General, Department of Immigration & Passport, Dhaka.
- Mr. Ajit Kumar Paul FCA, Director & Joint Secretary, NPO, Dhaka
- P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
- Mr. Md. Mahbulul Islam, Joint Secretary, Ministry of Agriculture, Bangladesh Secretariate, Dhaka
- P.S. to Senior Secretary, Ministry of Industries, Dhaka.
- P.S. to Secretary, Ministry of Agriculture, Bangladesh Secretariate, Dhaka.
- System Analyst, Ministry of Industries, Dhaka. (with the request to publish in the website of Moind).
- Director, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- Office Copy.

Dr. Md. Abdul Karim
10.10.16
(Dr. Md. Abdul Karim)

Deputy Secretary