

Government of the People's Republic of Bangladesh
Foreign Training Section, Ministry of Industries
91, Motijheel C/A, Dhaka
www.moind.gov.bd

No. 36.00.0000.052.25.024.18-

Dated: 09 February 2020

To: **Director General**
Bangladesh Industrial Technical Assistance Center (BITAC)
Dhaka.

Subject : Permission to participate in the program "Project for Promoting Investment and Enhancing Industrial Competitiveness in the People's Republic of Bangladesh" to be held in Japan from 24.02.20 to 08.03.2020.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following officials to participate in the program "Project for Promoting Investment and Enhancing Industrial Competitiveness in the People's Republic of Bangladesh" to be held in Japan from 24.02.20 to 08.03.2020 or nearer possible time (Excluding transit and travel time):

Sl. No.	Name	Organization Company	Position
1	Dr. Md. Mafizur Rahman Director General (Additional Secretary)	Bangladesh Industrial Technical Assistance Center (BITAC)	Team Leader
2	Md. Jahangir Alam, Executive Engineer		Member
3	Md. Abdul Mobin, Executive Engineer		Member
4	S M Inamul Hossain, Executive Engineer		Member
5	Mohammad Omar Faruk, Executive Engineer		Member
6	Farhana Akhter, Executive Engineer		Member
7	Arifur Rahman, Executive Engineer		Member
8	Md. Masum Zakaria, Assistant Engineer		Member
9	Mir Safder Reza, Member (Business Development Manager)	BEIOA (M/S Asian Tools)	Member
10	M Atiul Hafiz Saad, Member (CEO)	BEIOA (Proteeti Toolroom & Technologies)	Member
11	Md. Forhad Hossain, Member (Executive Engineer)	BEIOA (Mitali Engineering Works)	Member
12	Mohammad Jafar Iqbal, Member (Assistant General Manager)	BPGMEA (Bengal Polymer Wares Ltd.)	Member
13	Arghya Kamol Roy, Member (Assistant Head of Project)	BPGMEA (Armour Polymer Ltd.)	Member
14	Mizanur Rahman, Member (DGM Factory Operation)	BPGMEA (Erebus Plastic Ind. Ltd.)	Member
15	Indrajit Saha, Member (Assistant Engineer QC, R&D)	BPGMEA (RFL Plastic Ltd.)	Member

2. The terms & conditions are as follows:

- a. In this connection all expenses will be borne by JICA.
- b. They will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
- c. They will not be allowed to draw their pay and allowances in foreign currency.
- d. They will not be allowed to extend their stay abroad beyond the permitted time.
- e. They will have to submit a concise report within 07 (seven) days to the Secretary, Ministry of Industries after their return.

3. This order is issued with the approval of the competent authority.

Sincerely Yours,



(Mohammad Jahangir Alam)

Assistant Secretary

Phone: +88 02 9551410

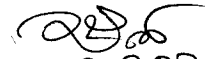
e-mail: sasfortr@moind.gov.bd

No. 36.00.0000.052.25.024.18-81

Dated: 09 February 2020

Copy for kind information & necessary action to (Not on the base seniority):

1. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
2. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
3. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with the request to take necessary action for issuing Note Verbale).
4. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Dr. Md. Mafizur Rahman, Director General, Bangladesh Industrial Technical Assistance Center, Dhaka.
6. Director General, Department of Immigration & Passport, Dhaka.
7. Embassy of Bangladesh in Japan (By diplomatic bag).
8. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
9. P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
10. Director, Hazrat Shahjalal International Airport, Dhaka.
11. System Analyst, Ministry of Industries, Dhaka (with a request to upload in the website of Ministry of Industries).
12. P.S. to Secretary, Ministry of Industries, Dhaka.
13. Mr. Md. Jahangir Alam, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
14. Mr. Md. Abdul Mobin, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
15. Mr. S. M. Inamul Hossain, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
16. Mr. Mohammad Omar Faruk, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
17. Ms. Farhana Akhter, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
18. Mr. Arifur Rahman, Executive Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
19. Mr. Md. Masum Zakaria, Assistant Engineer, Bangladesh Industrial Technical Assistance Center, Dhaka.
20. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
21. Accounts Officer, Ministry of Industries, Dhaka.
22. Mr. Mir Safder Reza, Member (Business Development Manager), BEIOA (M/S Asian Tools), Dhaka.
23. Mr. M Atiul Hafiz Saad, Member (CEO), BEIOA (Proteeti Toolroom & Technologie)
24. Mr. Md. Forhad Hossain, Member (Executive Engineer), BPGMEA (Bengal Polymer Wares Ltd.)
25. Mr. Mohammad Jafar Iqbal, Member (Assistant General Manager), BPGMEA (Bengal Polymer Wares Ltd.)
26. Mr. Arghya Kamol Roy, Member (Assistant Head of Project), BPGMEA (Armour Polymer Ltd.)
27. Mr. Mizanur Rahman, Member (DGM Factory Operation), BPGMEA (Erebus Plastic Ind. Ltd.)
28. Mr. Indrajit Saha, Member (Assistant Engineer QC, R&D), BPGMEA (RFL Plastic Ltd.)
29. Office copy.



09.02.2020

(Mohammad Jahangir Alam)

Assistant Secretary