Government of the People's Republic of Bangladesh
Ministry of Industries, Foreign Training Wing
91, Motijheel C/A, Dhaka.
www.moind.gov.bd

No.: 36.00.0000.052.25.010.18- **Dated: 30 May, 2019**

Chief Accounts Officer
Ministry of Industries
CGA Bhaban, Segunbagicha
Dhaka.

Subject: Permission to participate in the programme 'Advanced International Training Program on Intellectual Property for Least Developed Contries (LDCs); Copyright for Development' to be held in Dar es Salaam, United Republic of Tanzania from 30 June to 05 July, 2019.

Dear Sir,

The undersigned is directed to inform you that the Government of the People's Republic of Bangladesh is pleased to allow **Mr. Mir Khairul Alam**, Deputy Secretary, Ministry of Industries, Dhaka to participate in the programme **'Advanced International Training Program on Intellectual Property for the Least Developed Countries (LDCs); Copyright for Development"** to be held in Dar es Salaam, United Republic of Tanzania from 30 June to 05 July, 2019 (excluding travel time and transit) under the terms and conditions mentioned below :

2. Terms & conditions:

a) All expenses in this connection will be borne by WIPO and SIDA.
b) He will be treated as on duty during the tour and transit and will receive pay and allowances for this period accordingly.
c) He will not be allowed to draw his pay and allowances in foreign currency.
d) He will not be allowed to extend his stay abroad beyond the permitted time.
e) He will have to submit a concise report (1-2 pages) in English after returning from abroad to the Secretary, Ministry of Industries within **seven days** in this regard.

3. This order is issued with the approval of the competent authority.

Sincerely yours,

Sd/-

(Nilufar Jesmin Khan)
Senior Assistant Secretary
Phone: +88 02 9551410
e-mail: sasfortr@moind.gov.bd

No.: 36.00.0000.052.25.010.18-295 **Dated: 30 May, 2019**

Copy for kind information & necessary action to:

1. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
2. Senior Secretary, Ministry of Foreign Affairs, Dhaka (with request to take necessary action for issuing Note Verbale).
3. Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
4. Additional Secretary (Autonomous Body/Administration), Ministry of Industries, Dhaka.
5. Embassy/High Commission of Bangladesh in Tanzania [by diplomatic bag].
6. Director General, Department of Immigration & Passport, Dhaka.
7. Director, Hazrat Shahjalal International Airport, Dhaka.
8. **Mr. Mir Khairul Alam**, Deputy Secretery, Ministry of Industries, Dhaka.
9. P.S. to Hon'ble Minister, Ministry of Industries, Dhaka.
10. P.S. to Hon'ble Minister of State, Ministry of Industries, Dhaka.
11. P.S. to Secretary, Ministry of Industries, Dhaka.
12. System Analyst, Ministry of Industries, Dhaka (To upload in the website of Ministry of Industries).
13. Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
14. Office Copy.

30.05.19

(Nilufar Jesmin Khan)
Senior Assistant Secretary